

RENTAL COSTS

CinemaSpace

Updated: July 2014

2014-2015 SEASON

REGULAR RENTAL RATE

\$360 plus tax for a block of 3 hours (3 hour minimum rental; rental hours include a 45-minute preparation time before the show and a 15-minute wrap-up time after the show)
\$120/hr plus tax for every additional hour (new hours are charged at the start of every new hour: i.e. 3 hours and 10 minutes will be charged 4 hours)

A projectionist, usher, projection equipment and microphones are included.

INDEPENDENT FILMMAKER AND REGISTERED NON-PROFIT RATE

\$300 plus tax for a block of 3 hours (3 hour minimum rental; rental hours include a 45-minute preparation time before the show and a 15-minute wrap-up time after the show)
\$100/hr plus tax for every additional hour (new hours are charged at the start of every new hour: i.e. 3 hours and 10 minutes will be charged 4 hours)

A projectionist, usher, projection equipment and microphones are included.

CONSTITUENT AGENCIES OF FEDERATION CJA RATE

\$240 plus tax for a block of 3 hours (3 hour minimum rental; rental hours include a 45-minute preparation time before the show and a 15-minute wrap-up time after the show)
\$80/hr plus tax for every additional hour (new hours are charged at the start of every new hour: i.e. 3 hours and 10 minutes will be charged 4 hours)

A projectionist, usher, projection equipment and microphones are included.

BOX OFFICE (paid shows): Our box office will retain \$2 per ticket sold as a service charge, plus 3% surcharge for all tickets purchased by credit card and all applicable taxes. Tickets will be available for purchase at www.segalcentre.org. Convenience fees may apply.

BOX OFFICE (free shows): If entry to your show is free, you will still need to have an RSVP list as unexpected sell-outs are frustrating to guests. You can manage it on your own (by email RSVP and with a volunteer on your team checking off names at the door – no physical tickets are needed) OR our box office can handle the RSVPs for you: your guests would be invited to call 514-739-7944 to reserve in advance and then pick up their free tickets at the box office prior to the show on the same day.

RSVP's may be collected by our box office staff at a charge of \$1 per seat reserved.

Rates are subject to change without notice.

PRE OR POST SCREENING RECEPTION

For an extra \$100 you may book the ArtLounge for a one hour reception either before or after the screening. The lounge Bar is a fully licensed bar which may also be adapted to become a small performance space (for an additional charge).

Any alcohol must be purchased through the Centre's bar services. The consumption or serving of alcohol must conform to the terms of the Centre's Quebec alcohol liquor license regulations.

This clause applies to personal consumption and possession.

The presence of alcohol among the Renter which does not bear the Segal Centre SAQ stamp shall constitute immediate grounds for breach of contract. The Centre may, at its discretion, stop the event immediately with no refund.

A 15% gratuity charge and applicable taxes will be added to the bar purchase total in the event of bottle purchases or open bar tabs.

RULES AND REGULATIONS

A contractual agreement will be required for the rental as well as a 50% non-refundable deposit which shall accompany the signed contract. Payment of the deposit confirms your booking.

If an event has run overtime or additional tech needs were provided, the Renter will be responsible for paying the additional charges. The Centre shall issue an invoice or send monies due within 30 business days of the event.

The Renter is responsible for the clearance and payment of all rights and royalties for any material shown in the cinema. The Segal Centre and CinemaSpace will not be held responsible for any breach of rights or royalties caused by the event.

CANCELLATIONS

In the event of a cancellation, the Centre and the Renter shall find a mutually acceptable alternative date. The deposit shall be transferred to the postponed event if within 365 days of the initial date – the deposit is not transferable beyond the one year period and is retained by the Centre.

In the event of a cancellation, the Renter will be charged a fee of \$2 + taxes per refunded ticket. There is no charge for tickets transferred to a postponed event.

TECHNICAL DETAILS

CinemaSpace capacity: 77 seats.

A small presentation area separates the screen from the first row of seats.

Screen size: 12'w x 7'h (approx 8'w x 7'h in 4:3 aspect ratio).

Film and video Projectors: Christie DS650 High-Definition projector, 5.1 Surround Sound system (for DVDs encoded in 5.1 Surround)

3 microphones and stands, chairs and tables are available. Powerpoint presentations can be accommodated.

Available projection formats: Blu-Ray, PAL and DVD

Patrons may not bring food or drinks into CinemaSpace. Water is permitted.

PROMOTION

All drafts of PR, communications must be pre-approved in writing with the Communications Director and must refer to the venue as "CinemaSpace at the Segal Centre" as well as in French if applicable [Please note: CinemaSpace is written as one word with no space between "Cinema" and "Space," with capital C and S].

SPECIFICATIONS CINEMASPACE

For more information, please send us an email at rentals@segalcentre.org

CONTACTS

General Manager	Jon Rondeau	ext. 8347
Associate Producer	Kasia Leskiewicz	ext. 8379
Technical Director	François Lemieux	ext. 8346
Director, Production	Marc Laliberté	ext. 8346
Box-Office Manager	Jean-Marc Leblanc	ext. 8328
Director of Communications	Kayla Elman	ext. 8350